**[FECHA]**

Dear **[NOMBRE O APODO DE TU AMIGO(A)]**

How have you been? How is everything going with you? I think the last time I saw you was in **[FECHA U OCASIÓN EN LA QUE SE VIERON/HABLARON POR ÚLTIMA VEZ]**. Time sure flies, right?

I decided to write to you because **[RAZÓN POR LA CUAL ESCRIBES]** And I thought to myself, I think I will drop **[NOMBRE DE TU AMIGO(A)]** a few lines.

Things with me have been ok, I **[APROVECHA ESTE PÁRRAFO PARA CONTAR TUS NOTICIAS RECIENTES O EVENTOS IMPORTANTES]**.

It’s crazy that we haven’t talked in so long, but I just wanted to say hey and often think to myself **[AQUÍ PUEDES MENCIONAR ALGO QUE HAYAS PENSADO SOBRE TU AMIGO(A) AL ESCRIBIR LA CARTA O MENCIONAR ASUNTOS RELACIONADOS CON ÉL/ELLA, QUIZÁ ALGO QUE LE QUIERAS PREGUNTAR]**.

I really hope this letter finds you well and would really like it if you decided to write back. I know we can always text, but you’re a very important person to me, and reading your handwriting would be great.

Stay safe and remember I’m here for you always.

Hugs,

**[TU NOMBRE]**